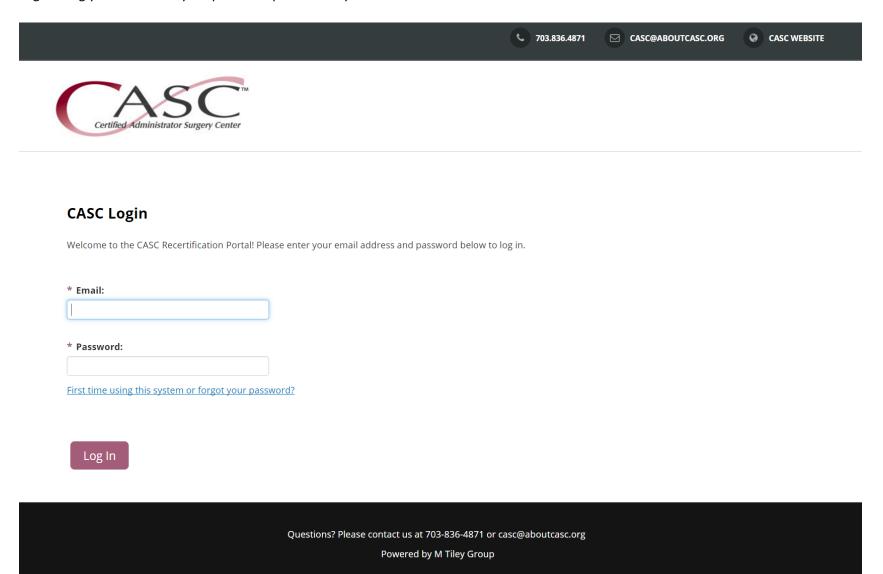


Recertification System

Quick Reference Guide

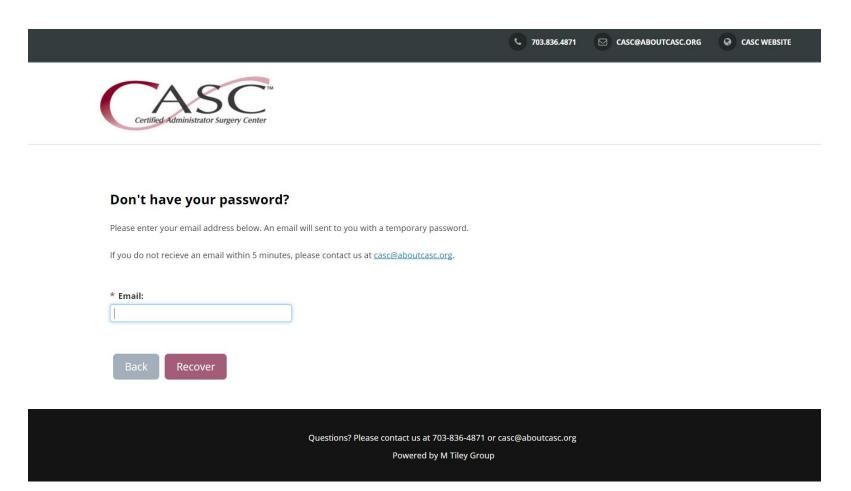
CASC Recertification Portal Login

Login using your email and your password provided in your welcome email.



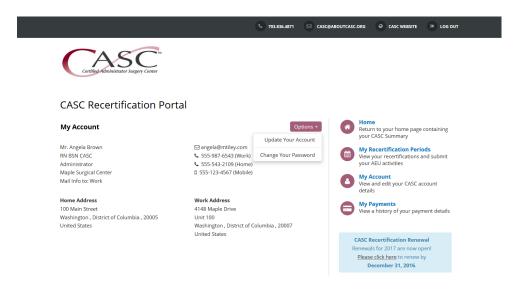
Forgot Password

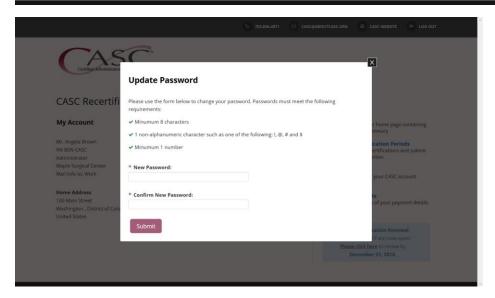
If you cannot remember your password, please use the <u>Forgot your Password</u> link on the login page to reset your password. A recovery email will be sent to you with a temporary password.



Change Password

To change your password, please go My Account. Under the Options button select "Change Your Password"





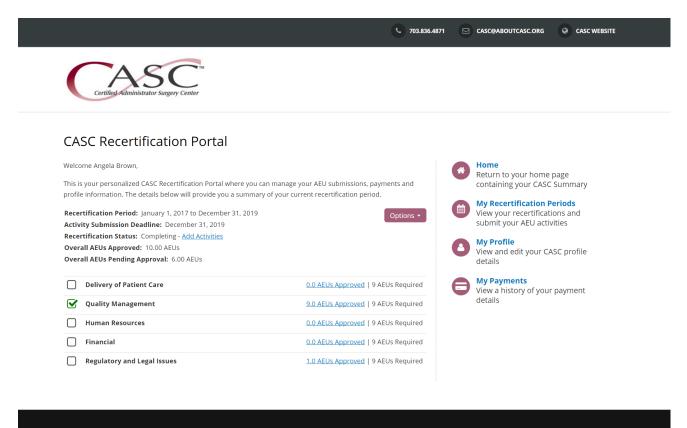
CASC Recertification Portal – Welcome Page

The welcome page will provide you information on your current recertification period and links to other pages within your portal.

To view AEU details under each content area, simply click on the AEUs Approved link.

If you see a green checkmark beside a specific content area, this means that you have completed your required AEUs for that area.

To Add Activities, simply click on the Add Activities link.



Questions? Please contact us at 703-836-4871 or casc@aboutcasc.org

Powered by M Tiley Group

View Content Area AEU Details

When you click on the AEUs Approved link within a specific content area, an activity listing will display.



CASC Recertification Portal

Welcome Angela Brown,

This is your personalized CASC Recertification Portal where you can manage your AEU submissions, payments and profile information. The details below will provide you a summary of your current recertification period.

Recertification Period: January 1, 2017 to December 31, 2019
Activity Submission Deadline: December 31, 2019

Recertification Status: Completing - Add Activities

Overall AEUs Approved: 10.00 AEUs Overall AEUs Pending Approval: 6.00 AEUs

Delivery of Patient Care 0.0 AEUs Approved 9 AEUs Rev	•	Quality Management	9.0 AEUs Approved 9 AEUs Require
		Delivery of Patient Care	0.0 AEUs Approved 9 AEUs Requir

Quality Management	9.0 AEUs Approved 9 AEU	Js Requ	ired
Activity	Activity Date	AEUs	
FSASC Quality & Risk Management 2017 - CMS ASC Quality Reporting Update FSASC Quality & Risk Management 2017	April 20, 2017	1.00	ė
FSASC Quality & Risk Management 2017 - Using ASCQR Measure Data in Your Facility's QAPI Program FSASC Quality & Risk Management 2017	April 20, 2017	1.00	ė
FSASC Quality & Risk Management 2017 - Life Safety Compliance FSASC Quality & Risk Management 2017	April 20, 2017	1.00	Û
CMS Quality Reporting Update 2017 FSASC Quality & Risk Management Conference	April 20, 2017	1.00	Û
Using ASCQR Measure Data in your Facility's QAPI Program 2017 FSASC Quality & Risk Management Conference	April 20, 2017	1.00	Û
Life Safety Compliance 2017 FSASC Quality & Risk Management Conference	April 20, 2017	1.00	Û
OSHA Related Issues 2017 FSASC Quality & Risk Management Conference	April 21, 2017	1.00	Û
How an Adverse Event Changes the Organization 2017 FSASC Quality & Risk Management Conference	April 21, 2017	1.00	Û
ASCA Webinar 2017 - CMS Quality Reporting for ASCs ASCA Webinar 2017 - CMS Quality Reporting for ASCs	November 14, 2017	1.00	Û
Human Resources	0.0 AEUs Approved 9 AEU	Js Requ	ired
Financial	0.0 AEUs Approved 9 AEU	Js Requ	ired
Regulatory and Legal Issues	1.0 AEUs Approved 9 AEU	Js Requ	ired



My Recertification Periods
View your recertifications and
submit your AEU activities

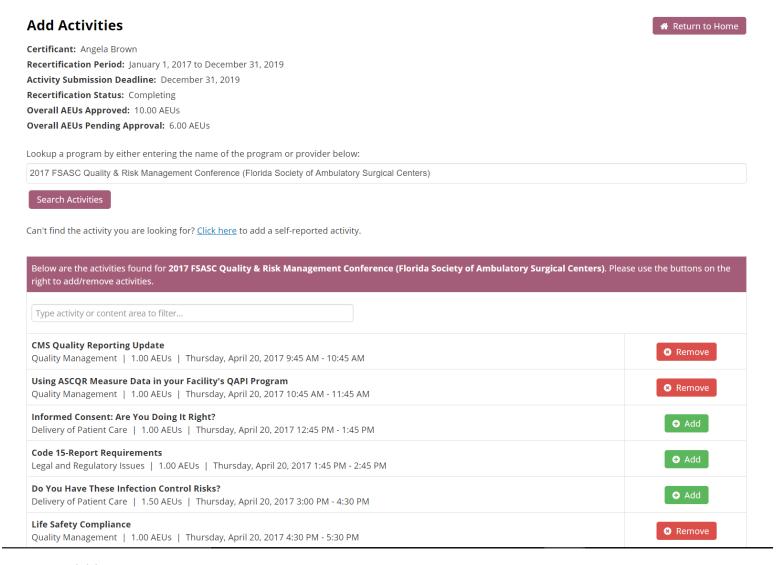




Add Activities

To add activities to your current recertification period, simply enter the name of the program or the provider in the Search field.

Once you have found your activity, click on the <u>Add</u> button on the right side of the listing. You can add more than one activity per search. The activity will be automatically assigned to its respective content area.

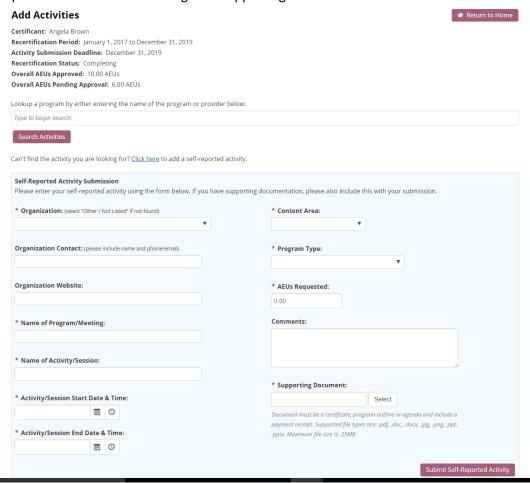


Remove Activities

To remove an activity, click on the Remove button beside the activity on the right side of the page.

Self-Reported Activities (a.k.a Unapproved Activities)

To add an activity that is not part of the approved list of activities, use the self-reported activity form found on the Add Activities page. Please fill in all the required fields and submit along with supporting documents.



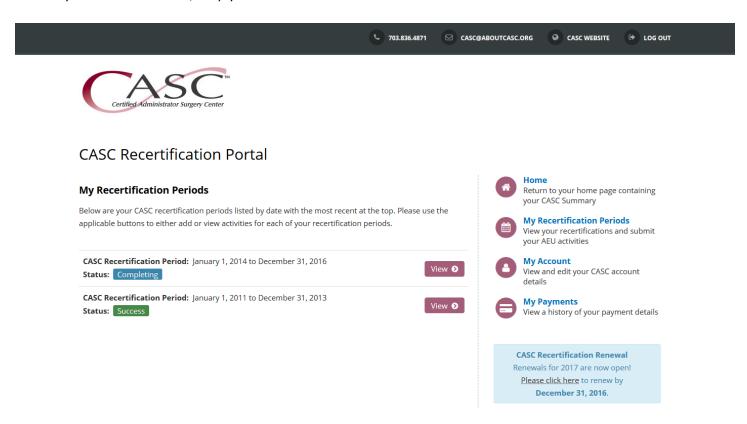
Your activity will pend for approval with a CASC administrator. Once it is approved, the pending status will disappear from beside the activity name.



My Recertification Periods

This page will list your past and present recertification periods with their completion status.

To view your submitted AEUs, simply click on the View button.

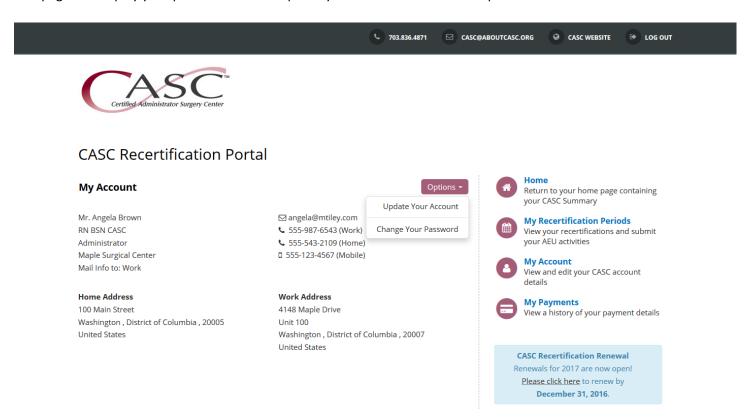


Questions? Please contact us at 703-836-4871 or casc@aboutcasc.org

Powered by M Tiley Group

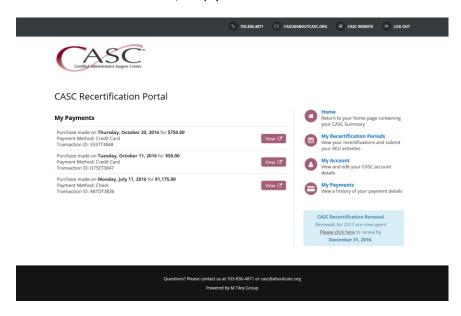
My Account – Update Your Profile

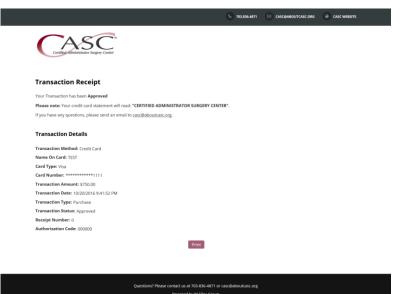
This page will display your profile details. To update your account click on the Options button.



My Payments

This page will display a listing of all your past CASC payments. To view transaction details, simply click on the View button.





Making a Payment

When a renewal payment is due (between Oct 1st and Dec 31st each year), you will see a link to make a payment on the bottom right hand side of the page.

